

Greenhouse Installation Checklist

Job Name _____
 Address _____
 City _____ State _____ Zip _____
 Contact Person _____ email _____
 Phone (day) _____ (night) _____ (fax) _____
 Project Description _____
 Special Requirements _____
 Salesman _____ Date _____

SITE DETAILS

yes no is site accessible for a concrete truck
 yes no is site accessible for an 18 wheeler truck
 yes no will sanitary facilities be available at site
 yes no will site be graded to job specifications prior to start of construction
 yes no are there any obstructions to site -- fences, shrubs, buildings, trees (explain)
 yes no are there any hard surfaces on site such as concrete or asphalt
 yes no are there any underground utilities on the site
 yes no has an underground utility check been performed
 yes no does site provide a flat, 3 foot working space around structure
 yes no is there a staging area to lay down materials near the site
 yes no is there 120/240 volt single phase electrical supply on site
 _____ what type of soil is site -- sand, clay, rock
 _____ what will be the final ground cover -- gravel, concrete, groundcloth

OTHER WORK

yes no will customer require Jaderloon to unload truck at additional cost
 yes no will customer require Jaderloon to remove construction debris from site
 yes no will customer require Jaderloon to furnish lumber
 yes no will customer require Jaderloon to furnish concrete/gravel
 yes no will customer require Jaderloon to install irrigation system
 yes no will customer require Jaderloon to install shade system

PERMITS & CODES

yes no will a building permit be required - customer is required to obtain all permits prior
 prior to construction start and notify Installation Manager before shipment can
 be pulled and work scheduled.
 yes no will an engineering site survey be required to comply with local codes
 yes no will engineering drawings sealed by a Registered Engineer be required

GENERAL

yes no are there any restrictions on working hours
 yes no will this structure tie-in to an existing structure - greenhouse, breezeway,
 retail building, other _____
 yes no will there be someone available to receive drop-shipments
 yes no are there secure storage facilities on site to store drop shipments
 how far away is nearest lodging _____, restaurant _____,
 hardware store _____, concrete supplier _____
 when is construction completion required _____
 is there any other info the customer can provide that may affect the cost of
 construction.

Note: Customer must inspect shipment and report any damage or quantity discrepancies within 15 days.

Owner _____ Date _____